



**COLDWELL  
BANKER  
COMMERCIAL**

**INTEGRITY**

1464 Cornwall Road # 3 , Oakville ON  
L6J 7W5  
905.338.8877

# OFFICE/RETAIL LEASED SPACE REQUIREMENTS

✓ **Indicates Required Field**

Office Use Only

Date Rec'd: \_\_\_\_\_

## Property Information:

Property Location					
Boundries ✓		North ✓	South ✓	East ✓	West ✓
Property Type (Choose One) ✓					
<input type="checkbox"/> Office Bldg-General <input type="checkbox"/> Office Bldg-Multi Floor <input type="checkbox"/> Office Bldg-Low Rise		<input type="checkbox"/> Industrial Bldg-R & D <input type="checkbox"/> Industrial Bldg-Flex Space		<input type="checkbox"/> Retail Bldg-General Use <input type="checkbox"/> Retail Bldg-Local Strip <input type="checkbox"/> Retail Bldg-Neighborhood Center <input type="checkbox"/> Retail Bldg-Regional Mall <input type="checkbox"/> Retail Bldg-Single User (Big Box)	
Property Use (Select One) ✓		<input type="checkbox"/> Corporate <input type="checkbox"/> Professionals <input type="checkbox"/> Admin/backoffice <input type="checkbox"/> Retail <input type="checkbox"/> Other Commercial			
Lease SF ✓		Term (Months) ✓		Rate per SF ✓	
Operating Costs ✓		Agreement Date ✓		Fixturing Days ✓	
Commencement Date ✓		Expiration Date ✓		Building Class	
Number of Offices ✓		Senior Offices ✓		Full kitchen or kichennette ✓	
Parking Required ✓		Computer Room		Boardroom	
Meeting Rooms		Storage		Other	

## Tenant Information: Type ✓

Company Name ✓					
Contact First Name (s) ✓		Last Name (s) ✓		Email (s)	
Current Address			City	Prov	Postal Code
Current Representation		Associate Name			Phone